



City of San Antonio

Contract Summary Sheet

Date: 09/29/2022
Agenda Item: 22-186719

Name/Title (Caption as shown on agenda): Annual Contract for PermitRocket E-Permit Hub Continued Maintenance & Support 6100015839 PF	
Brief Description of Item(s) and Use: This contract will provide licenses for the continued use of the Digital Plan Room platform for the electronic plan review solution (Software Subscription Services).	
Total \$:	\$355,712.00 estimated annually
Contract Period:	October 1, 2022 though September 30, 2024 with three, one-year renewal options
Method of Procurement:	Sole Source
Price Trend:	N/A
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	PermitRocket LLC (dba ePermitHub) 11767 S. Dixie Highway # 295 Miami, FL 33156
Previous Contractor(s):	PermitRocket LLC (dba ePermitHub) 11767 S. Dixie Highway # 295 Miami, FL 33156
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the City's Developmental Services Department would have to forego use of the Digital Plan Room Solution which would prevent DSD from effectively performing electronic plan reviews. This in turn, would cause delays to the permitting process. At this time, the department has no alternative digital review solution that is compatible with their existing Accela civic platform.
Using Department (s):	Development Services Department